

# ***Bayfield and Area Chamber of Commerce***

## ***Meeting Minutes***

January 31, 2017

### **Call to order**

Leanne called to order the regular meeting of the Bayfield and Area Chamber of Commerce at 6:00 P.M. on January 31, 2017 at the Bayfield Lions Building.

**The following members were present:** Leanne Kavanagh, Shaun Henry, Roger Lewington, Ian Matthew and Martha Beechie

**The following members were absent:** Judy Stephenson, Joanne Oliver, Deb Grasby and Diane Snell

### **Business**

- a) Leanne sent a copy of the downtown plan to all members and asked for feedback. Letters need to be sent to Mayor Hessel and council members asking for approval of the plan so that grants can be applied for.
- b) Leanne will contact Becky Rathwell for assistance with grant applications, note - the Libro funding will be available in April.
- c) Roger will look into the Huron Economic Development Grant.
- d) Justin Fiddler or Pete will be contacted to hook up the WIFI to the TV at the library.
- e) Erin Samuell will be approached to work on a project to project basis. Potential projects include: Community bulletin board, refresh Mayor's Breakfast tickets and program, creating a sell sheet for membership sales.
- f) Mayor's Breakfast is on Friday May 19<sup>th</sup>, 2017. Roger has booked the Town Hall. Leanne will contact The Docks, Renegades or the Berry Farm to inquire about catering.
- g) Ian suggested introducing the Board of Directors at the Mayor's Breakfast.
- h) Rob McCrea will be contacted to draw up a plan to freshen up the area on Hwy 21 between the old LCBO and the old Foodland buildings. There are grants available i.e. spend \$5000 and it will be matched
- i) Look into Bayfield adopting the bridge on North end of the Village, would need council's approval. Grants would be needed to have MTO maintain the road and sidewalk. Ian would like to help out with this.

- j) Mike Dixon will be collecting membership fees, he will be paid 10% of collections.
- k) The Chamber received a grant from Huron County for \$10 000.00. There will be reserves set aside for 2017 events such as co-sponsoring the music festival at the Fall Fair, co-sponsoring the Town Hall's fitness event, advertising projects and other events in the community.
- l) \$5000.00 from the Chamber's bank account will be transferred to a term deposit.
- m) Current \$8000.00 term deposit is due April 18<sup>th</sup>, 2017
- n) \$5800.00 was raised for Christmas in Bayfield...thanks, Judy and Dave!
- o) Chamber currently has 65 full members. Suggested that contractors could join the Chamber for \$100 and be on the website.
- p) Canada 150 ideas for July 1<sup>st</sup>, 2017; ask Becky Rathwell to look into grants, fireworks off of pier, bubble soccer (Lions), shut down Main Street and have restaurants offer outside seating or use the park and Town Hall, have red and white lights in the park, tables in the park and a band on a trailer.
- q) Approach Lions, Optimists, Trails...to all work together on Canada 150.
- r) Leanne will look into setting up a PayPal account to use to purchase Facebook ads and online purchases.
- s) Ian will arrange the AGM, suggested a meal in April.
- t) Mandatory quarterly meetings for Board members are as follows:
  - March 29<sup>th</sup> – 6:30 P.M. to 8:00 P.M. – Archives Building
  - June 28<sup>th</sup>
  - Sept 27<sup>th</sup>
  - Dec 13<sup>th</sup>

Locations and times to be determined. Additional meetings can be added if needed.

### **Adjournment**

Leanne adjourned the meeting at 7:15 P.M.

Minutes submitted by: Sarah Psutka